

PGDAV College
Minutes of the IQAC Meeting
Date: 21st October 2023 Time:
11:30 AM
Venue: Principal's Office

Attendees:

- | | | |
|---------------------------------------------------------|---------------------------------------|-------------------------|
| 1. Sh. Ajay Suri | (Chairperson, College Governing Body) | <u>Kee</u> |
| 2. Prof. Krishna Sharma | (Principal) | Krishna Sharma |
| 3. Dr. Rakesh Kumar | (Coordinator) | <u>Rakesh</u> |
| 4. Dr. Awadhesh Kumar Jha | (Co-coordinator) | - online |
| 5. Sh. Kuldeep Bhardwaj | (Member) | Bhardwaj |
| 6. Dr. Geeta Gupta | (Member) | - online |
| 7. Dr. Surender Singh | (Member) | <u>Surender</u> |
| 8. Dr. Duryodhan Nahak | (Member) | LTR Dr. Duryodhan Nahak |
| 9. Dr. Indranil Chowdhary | (Member) | - online |
| 10. Dr. Darvinder Kumar | (Member) | Darvinder |
| 11. Dr. Pardeep Singh | (Member) | <u>Pardeep</u> |
| 12. Dr. Prakash Chandra | (Member) | - online |
| 13. Ms. Garima Gaur Srivastava | (Member) | - Online |
| 14. Sh. Vicky | (Member) | - online |
| 15. Sh. Rajesh Khanna | (Member) | - online |
| 16. Mr. Ramesh Chandra | (Member) | - online |
| 17. Ms. Charu Khati, II Yr, B.Sc (H) Comp. Sc. (Member) | | |

Agenda:

1. EVS Lab
2. Computer Hub
3. Tactile Paths
4. PwD Rooms
5. Alumni Association
6. Students' Academic Development
7. Library
8. Research Cell and Seminar on Research Methodology

Meeting Commencement: The meeting was called to order on 21st October 2023, at 11:30AM by Principal, Prof. Krishna Sharma.

Minutes of the Meeting:

Agenda Item 1: EVS Lab

- The discussion started with a brief overview of the current status of the EVS (Environmental Science) Lab.
- An update on the equipment and resources available in the EVS Lab was given. A proposal for upgrading the EVS Lab with modern equipment and technology to enhance its capabilities was presented by the Principal, Prof. Krishna Sharma.
- There was a discussion on budget considerations and potential sources of funding for the lab upgrade. Attendees discussed the need for regular maintenance and checks to ensure the lab's equipment remains in good working condition.

Agenda Item 2: Computer Hub

- An overview of the current state of the College Computer Hub, highlighting its strengths and weaknesses was discussed. The discussion focused on the availability and condition of computers, software, and peripherals in the hub.
- Attendees shared feedback received from students and faculty regarding their experiences with the Computer Hub.
- The meeting addressed issues related to the accessibility and availability of the Computer Hub, especially during peak usage hours.
- Attendees discussed the possibility of extending operating hours and providing additional support to ensure students have sufficient access to the hub.
- A brief discussion on security measures, including data privacy, antivirus software, and user access control, took place.

Agenda Item 3: Tactile Paths

- A proposal for expanding and enhancing the tactile paths network on campus to cover key areas, such as academic buildings, student amenities block and other common areas was presented by the Principal, Prof. Krishna Sharma.
- Attendees discussed the budget implications and potential funding sources for this expansion.
- The importance of regular maintenance and ensuring the durability of tactile paths was emphasized.

Agenda Item 4: PwD Rooms

- Prof. Krishna Sharma provided an introduction to the concept of PwD rooms and their importance in ensuring inclusivity and accessibility on campus.
- Attendees discussed the role of PwD rooms in providing a supportive and inclusive environment for students with disabilities.
- It was decided that PwD rooms would be built on the ground floor of the college.

Agenda Item 5: Alumni Association

- The discussion focused on the current state of the Alumni Association, including its activities, membership, and communication channels.
- Feedback and observations regarding alumni involvement and interests was shared by the attendees.
- Prof. Krishna Sharma, Principal, presented a proposal for enhancing alumni engagement efforts, including organizing alumni events, establishing mentorship programs, and creating an online alumni directory.
- Attendees discussed the budget implications and potential funding sources for these initiatives.

Agenda Item 6: Students Academic Development

- The meeting addressed the necessity to enhance student support services, including academic advising, tutoring, and career counselling.
- Co-coordinator, Dr. Awadhesh Kumar Jha presented a proposal for regular meeting of the mentors with their mentees.
- It was decided that the all mentors shall meet with their mentee once in a week and assess and document the progress and development made in this front.
- The discussion focused on the current academic performance of students, including trends in grades, graduation rates, and academic honours.
- The attendees presented the data and trends related to student performance of the previous year.
- The importance of faculty involvement in promoting academic excellence was emphasized.
- Dr. Awadhesh Kumar Jha, Co-coordinator, proposed faculty development programs that focus on effective teaching methods and strategies.
- Attendees discussed the need for ongoing monitoring and assessment of academic excellence efforts to measure their impact.