

Procedures and policies for maintaining and utilizing physical, academic and support facilities (2019-20)

Being a constituent college of University of Delhi, PGDAV college is governed and administered through statutory provisions and rules clearly laid down in the Delhi University Rule Book. The maintenance of campus infrastructure is ensured through duly laid down procedures. Guided by twin imperatives of optimum use of the resources and assets created by the college and easy access to these resources by the students, the college has streamlined processes and usage norms. The infrastructural facilities such as classrooms, canteen, sports -complex etc. are maintained and repaired on the recommendations of the Caretaker Committee. In addition, there are Staff Council Committees for maintenance of specific infrastructural facilities. Committees like Lawns and Garden Committee, Library Committee, Sports Committee, Canteen Committee etc., apart from ensuring administrative aspects, are empowered to make suggestions regarding upkeep of their respective resources. Support infrastructural assets such as Lifts, Computers, Printers, Fire Extinguishers, and RO Systems etc. are maintained through AMCs. There are non-teaching staff members to carry out electrical, plumbing, carpentry and other housekeeping work on a regular basis. Administrative staff is deputed to ensure prevent damage/pilferage of these facilities. The processes and procedures stipulated for utilisation of various facilities are inclusive, gender neutral, divyangjan sensitive. Various academic, co-curricular and extra-curricular activities that are organised under various departments and societies are duly planned and systematically executed. The students are required to inform/seek prior permission about various events. The applications regarding various requirements are recommended by the Teacher-in-charge (in case of Departmental event) or the Convener (in case of Society events) and are finally approved by the Principal. Library facilities are made available to students and faculty in a manner that incorporates best and latest practices of library systems. Library committee is empowered to frame policies and procedures to be adopted for the development of library infrastructure, facilities, products and services for various stakeholders. The library provides free access to both conventional as well as electronic resources like N LIST and Delhi University Library System (DULS) e-resources to its registered users. Facilities such as book bank, availability of assistive technology and devices to differently-abled students, dedicated lab for accessing Braille library resources, 'Sugamya Pustakalaya' are noteworthy features of library system in the college. Library regularly conducts user education programmes to apprise users about its collection, resources, services, their accessibility, usage and benefits. College takes pride in the state-of-the-art Sports Infrastructure and facilities. It includes fitness centre cum human performance lab cum gymnasium. Gym timings are divided in three phases i.e sports players/general students/faculty. Before joining the gym students have to submit medical/fitness certificate from a certified medical practitioner. A qualified gym trainer maintains the visitor's register and also helps to maintain the machines and the equipments available in the gymnasium. The general students can access the sports equipments and get them issued by depositing their id cards with the attendant. Apart from being duly looked after by the sports committee, the sports grounds are maintained by Department of Physical Education.

Krishna Sharma
प्रो. कृष्णा शर्मा / Prof. Krishna Sharma
प्राचार्या / Principal
पी.जी.डी.ए.वी. महाविद्यालय / P.G.D.A.V. College
(दिल्ली विश्वविद्यालय) / (University of Delhi)
नेहरु नगर / Nehru Nagar
नई दिल्ली - 110065 / New Delhi-110065