

Policy and Procedures for IQAC PGDAV College for the Academic Year 2020-21

The Internal Quality Assurance Cell (IQAC) facilitates and solidifies the development plans of the college in collaboration with various societies and clubs to elevate the college to the highest level of academic achievement. This includes maintaining the quality of education through various measures to ensure the well-being of students, faculty, and staff during the COVID-19 pandemic. The following policy and procedures are established to guide the college's operations during the pandemic-affected academic year 2020-21.

PGDAV College will facilitate access to internet to all its faculty members and students to ensure efficient online learning. Google Classroom, Zoom, and Microsoft Teams are among the secure and reliable online platforms which the college will use to conduct classes, tests as well as administrative meetings. It is important to hold regular training sessions for both teachers and learners to improve their competency in using these tools. For teachers to be able to effectively teach through distance learning, teaching methodology must be revised accordingly with interactive material such as quizzes, forums for discussions and live debates being integrated. The college will design diverse online assessment techniques that will guarantee academic honesty like open-book exams, project work or presentations depending on the course requirements of each specific module.

PGDAV College will keep students, faculty, and staff informed about academic timetables, health advisories, and support services through emails, the college's website, and other social media platforms so as to deliver effective communication and transparency. Students and teachers will have a platform where they can discuss problems concerning web-based learning and other issues related to COVID-19. Moreover, regular online meetings will be organized among department heads, professors, and student leaders for deliberations on current matters and cooperative responses.

To monitor and evaluate, regular reviews of policy implementation will be conducted with necessary adjustments made based on feedback and changing situations. At the end of the academic year, an annual report summarizing challenges faced, solutions implemented and outcomes achieved must be prepared by all stakeholders which would help promote transparency and progressive enhancement.

PGDAV College shall limit campus access only to key staff members while introducing health checks like temperature readings or health declarations before entry into its premises for maintaining community safety. Campus facilities including classrooms must be regularly sanitized.