

PGDAV College
University of Delhi
Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Opening:

Meeting held on 3rd July 2022 at 12:30 pm in the Staff room.

Agenda:

1. Various activities to be organised by the various departments in the college.
2. Various activities/ webinars/ talks/ workshops to be organised by the various societies of the college.


Members:

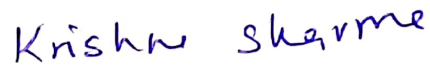
1. Prof. Krishna Sharma, Principal, PGDAV College
2. Ms. Anu Kapur, Co-ordinator IQAC
3. Dr. Ramveer, Convener, NSS, PGDAV College
4. Dr. Gaurav Kumar, TIC, EVS Department
5. Dr. Duryodhan Nahak, TIC, Political Science Department
6. Mr. Varun Gautam, Convener, Commecium, PGDAV College
7. Dr. Anuradha Gupta, Convener, SATARK, PGDAV College
8. Dr. Arun Kumar Mishra, TIC, Hindi Department
9. Ms. Savitri Rawat, TIC, Mathematics Department

Meeting Minutes:

1. Department of commerce will be organising a seminar
2. The Department of commerce will organise a seminar on financial literacy among Indians youth.
3. The Department of environmental Studies will be organising one Day international seminar on international Day for the preservation of the ozone layer.
4. Department of political science is to be organise a lecture session on the voting behaviour in Indian politics.
5. The Department of political science will organise a lecture.
6. Department of mathematics will be organising one day national workshop on vedic mathematics in the month of august.
7. Department of Hindi will organise a seminar.
8. SATARK PGDAV College will organise 1st KSS cybercrime and grievance handling in the month of September.
9. Commecium, the Commerce Society of PGDAV College in collaboration with booming Bulls Academy will organise a seminar on financial literacy amongst India's youth.

10. Commecium, the Commerce Society of PGDAV College, will go for visit to SEBI where student will be guided to build their capacity as investors and develop awareness to enable them to take an informed investment decision as SEBI is "Har investor ki Taaqat".
11. Take charge at 18 Hypertension Awareness Talk and BP camp will be conducted by N.S.S P.G.D.A.V College.
12. हर घर तिरंगा अभियान will be conducted by NSS, PGDAV.
13. Alumni meet to be organized by Alumni Association of the college.


Ms. Anu Kapur
Co-ordinator, IQAC


Prof. Krishna Sharma
Principal, PGDAV College

PGDAV College
University of Delhi
Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Opening:

Meeting held on 2nd September 2022 at 12:30 pm in the Staff room.

Agenda:

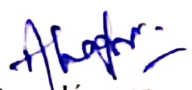
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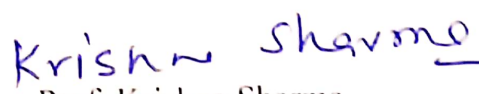
Members:

1. Prof. Krishna Sharma, Principal, PGDAV College
2. Ms. Anu Kapur, Co-ordinator IQAC
3. Dr. Ramveer, Convener, NSS, PGDAV College
4. Ms. Geetika Jaggi, Convener, KAIZEN, PGDAV College
5. Dr. Gaurav Kumar, TIC, EVS Department
6. Dr. Duryodhan Nahak, TIC, Political Science Department

Meeting Minutes:

1. FIT INDIA AZADI KE 75 SAAL, FITNESS RAHE BEMISAAL to be celebrated by N.S.S P.G.D.A.V College in the month of October 2022.
2. Dr. APJ Abdul Kalam: Sutras for Success and Happiness to be conducted by NSS, P.G.D.A.V COLLEGE.
3. The Department of environmental studies will organise a one-day workshop and restoration of *Ficus*.
4. The Department of political science will organise intense speaker session on Indian democracy".
5. Kaizen, PGDAV college will organise a lecture for youth awareness.
6. NSS PGDAV College will organise an international conference.
7. Clean India drive will be conducted by N.S.S Unit PGDAV College.
8. Centenary Run is to be organized by NSS unit of PGDAV


Ms. Anu Kapur
Co-ordinator, IQAC


Prof. Krishna Sharma
Principal, PGDAV College

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Minutes of the Meeting

Opening:

Meeting held on 5th Nov. 2022 at 12:30 pm in the Staff room.

Agenda:

1. Various activities to be organised by the various departments in the college.
2. Various activities/ webinars/ talks/ workshops to be organised by the various societies of the college.

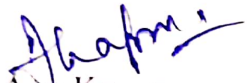
Members:

1. Prof. Krishna Sharma, Principal, PGDAV College
2. Ms. Anu Kapur, Co-ordinator, IQAC
3. Dr. Ramveer, Convener, NSS, PGDAV College
4. Mr. Varun Gautam, Convener, Commmercium, PGDAV College
5. Dr. Rakesh Kumar, Department of Commerce
6. Dr. Anuradha Gupta, Convener, SATARK, PGDAV College
7. Dr. Gaurav Kumar, TIC, EVS Department

Meeting Minutes:

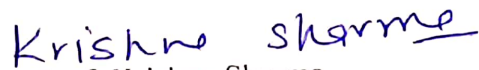
1. NSS PGDAV College will organize a webinar on suicide awareness and prevention on the occasion of "Human rights Day.
2. The Department of commerce will organise a seminar on risk management in the month of January 2023.
3. The commerce department will organise a short term certificate course titled the Indian contract act, 1872 and remedies for breach of contract.
4. SATARK, PGDAV College will organise awareness and redressal program which will be held in the month of January 2023.
5. Commmercium, the Commerce Society of PGDAV College will organise a seminar.
6. THALASSEMIA CHACK UP CAMP to be organized by N.S.S P.G.D.A.V COLLEGE.

7. Youth Conclave 4.0 to be organized by the Commecium- the Commerce Society of PGDAV.
8. International Day of Forests is to be celebrated by the Department of Environmental Studies on 21 March 2023.
9. Blood Donation Camp to be organized by the N.S.S PGDAV College.



Ms. Anu Kapur

Co-ordinator, IQAC



Prof. Krishna Sharma

Principal, PGDAV College

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Minutes of the Meeting

Opening:

Meeting held on 5th Jan 2023 at 12:30 pm in the Staff room.

Agenda:

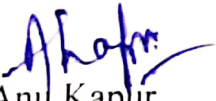
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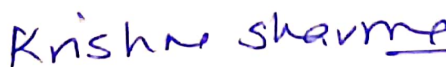
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3. Dr. Ramveer, Convener, NSS, PGDAV College
4. Dr. Anuradha Gupta, Convener, SATARK, PGDAV College
5. Ms. Uma Gupta, Convener, Eclectica, PGDAV College
6. Ms. Kiran Yadav, Convener, Placement Cell, PGDAV College
7. Dr. Geeta Gupta, TIC, Computer Science Department
8. Mr. Aniruddha Prasad, Convener, Ecolibrium, PGDAV

Meeting Minutes:

1. To conduct a Workshop on 'Career Readiness Boot Camp' on various topics by the Placement Cell, P.G.D.A.V. College.
2. Sevarth'23 Sangharsh to be organized by N.S.S PGDAV
3. E- WASTE Drive will be conducted by Satark- The Consumer Club of PGDAV.
4. Creative Writing & Publishing Workshop will be conducted By Eclectica- The English Literary Society of PGDAV.
5. To conduct a session on Research Paper Writing by Ecolibrium- the Economics Society of PGDAV
6. Advance CSS will be conducted by the department of Computer Science.


Ms. Anu Kapur
Co-ordinator, IQAC


Prof. Krishna Sharma
Principal, PGDAV College

PGDAV College
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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Opening:

Meeting held on 2nd March 2023 at 12:30 pm in the Staff room.

Agenda:

1. Various activities to be organised by the various departments in the college.
2. Various activities/ webinars/ talks/ workshops to be organised by the various societies of the college.

Members:

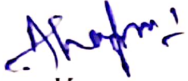
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2. Ms. Anu Kapur, Co-ordinator IQAC
3. Dr. Anuradha Gupta, Convener, SATARK, PGDAV College
4. Dr. Geeta Gupta, TIC, Computer Science Department
5. Mr. Aniruddha Prasad, TIC, Economics Department
6. Ms. Savitri Rawat, TIC, Mathematics Department
7. Dr. Darvinder Kumar, TIC, Statistics Department
8. Dr. Ramveer, Convener, NSS, PGDAV College
9. Dr. Pawan Dabas, TIC, Physical Education Department
10. Ms. Ralte, Convener, North East Cell, PGDAV College

Meeting Minutes:

1. To conduct Bharat Ratna Dr. B.R. Ambedkar Memorial Lecture Series in the month of April.
2. To organize 1st Swami Dayanand Saraswati T-20 Inter-College Cricket Tournament by the Department of Physical Education and Sports Science.
3. To organize Heritage'23 The Annual North east Cultural Fest by the North east Cell, PGDAV College in the month of April.
4. To organize Best out of E-waste by Satark- The Consumer Club of PGDAV in the month of April.
5. Conventional Debate Competition will be organized by the Department of Economics.

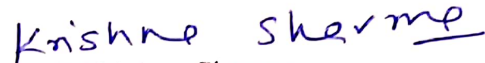


6. Spectrum'23 to be organized by the Department of Mathematics.
7. Skewsion'23 to be held by the Department of Statistics.
8. Lecture series on the topic 'Bharat Ratna Baba Saheb Dr. B.R. Ambedkar's Contribution in Nation Building' will be conducted by the college.
9. A paper presentation on the theme of 'Vasudhaiva Kutumbakam: Contours of India's G20 Presidency' will be organized by the Economics department.



Ms. Anu Kapur

Co-ordinator, IQAC



Prof. Krishna Sharma

Principal, PGDAV College

PGDAV College
Minutes of the IQAC Meeting
Date: 03rd May 2023
Time: 10:00 AM
Venue: Principal's Office

Attendees:

- | | |
|---|---------------------------------------|
| 1. Sh. Ajay Suri | (Chairperson, College Governing Body) |
| 2. Prof. Krishna Sharma | (Principal) |
| 3. Prof. Giridhar Gopal Sharma | (Coordinator) |
| 4. Dr. Awadhesh Kumar Jha | (Co-coordinator) |
| 5. Sh. Kuldeep Bhardwaj | (Member) |
| 6. Dr. Geeta Gupta | (Member) |
| 7. Dr. Sonia Sabharwal | (Member) |
| 8. Prof. Abhay Prasad Singh | (Member) |
| 9. Dr. Indranil Chowdhary | (Member) |
| 10. Dr. Darvinder Kumar | (Member) |
| 11. Dr. Prakash Chandra | (Member) |
| 12. Ms. Garima Gaur Srivastava | (Member) |
| 13. Sh. Vicky | (Member) |
| 14. Sh. Rajesh Khanna | (Member) |
| 15. Mr. Ramesh Chandra | (Member) |
| 16. Ms. CharuKhati, II Yr, B.Sc (H) Comp. Sc. | (Member) |

Agenda:

1. Lobby Corridors
2. PwD Rooms
3. EVS Lab
4. Computer Lab

Meeting Commencement: The meeting was called to order on 3rd May 2023, at 10:00 AM by Coordinator Prof. Giridhar Gopal Sharma.

Prof. Krishna Sharma gave a detailed presentation of the college's ongoing initiatives to improve the academic and extra-academic environment of the college. She apprised the house of the achievements the college students and faculty made in recent times. She expressed her commitment for improvising the infrastructure of the college and to add values to the existing teaching pedagogy for making students a better human being. She also reiterated her commitment for a better grade in the coming NAAC cycle. At the end she thanked Sh. Ajay Suri, the chairperson of the college governing body for his tremendous support to her efforts and commitment to upgrade and improve college's academic and co-curricular activities.

Sh. Ajay Suri, Chairperson of the college governing body, expressed his satisfaction for the new feat the college has achieved in the past one year. He showed his sincere belief that the college will reach a new height under the leadership of Principal, Prof. Krishna Sharma.

Coordinator, Prof. Giridhar Gopal Sharma formally announced the commencement of the meeting, and the following points were discussed:

Minutes of the Meeting:

Agenda Item 1: Lobby Corridors

- Discussion on the current state of lobby corridors was discussed.
- Maintenance and renovation updates were suggested to be made in the new building area.
- Suggestions for improvement and enhancement outside the bank was also discussed.

Agenda Item 2: PwD Rooms

- The accessibility and facilities in the PwD (Persons with Disabilities) rooms were evaluated.
- Some issues related to accessibility were reported, including the need for wider doorways and additional handrails.
- Plans for ensuring compliance with accessibility standards were discussed, with an emphasis on making necessary modifications promptly.

Agenda Item 3: EVS Lab

- Updates on the Environmental Science (EVS) lab were presented, including recent equipment acquisitions and installations.

- The current status of lab equipment and maintenance protocols were reviewed, with no major issues reported.
- Ongoing research and educational activities in the lab were briefly outlined.

Agenda Item 4. Computer Lab

- The utilization of the computer lab was discussed, and it was found to be in high demand, particularly during peak hours.
- IT infrastructure updates were highlighted, with plans for expanding the lab's capacity and improving network stability.
- Feedback from users, including requests for upgraded software and hardware, was acknowledged, and steps will be taken to address these suggestions.

Next Meeting: Co-coordinator, Dr. Awadhesh Kumar Jha, informed the house that the next meeting of IQAC shall be held within six months to review the progress made on today's decision.

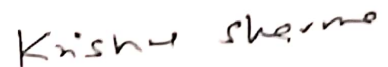
Adjournment: The meeting was adjourned at 12:30 PM by Chairperson Sh. Ajay Suri.



Sh. Ajay Suri
Chairperson
College Governing Body



Prof. Giridhar Gopal Sharma
Coordinator, IQAC



Prof. Krishna Sharma
Principal
PGDAV College

PGDAV College
Minutes of the IQAC Meeting
Date: 21st October 2023 Time:
11:30 AM
Venue: Principal's Office

Attendees:

- | | | |
|---|---------------------------------------|-------------------------|
| 1. Sh. Ajay Suri | (Chairperson, College Governing Body) | <u>Kee</u> |
| 2. Prof. Krishna Sharma | (Principal) | Krishna Sharma |
| 3. Dr. Rakesh Kumar | Fr (Coordinator) | <u>Rakesh Kumar</u> |
| 4. Dr. Awadhesh Kumar Jha | (Co-coordinator) | - online |
| 5. Sh. Kuldeep Bhardwaj | (Member) | Bhardwaj |
| 6. Dr. Geeta Gupta | (Member) | - online |
| 7. Dr. Surender Singh | (Member) | <u>Surender Singh</u> |
| 8. Dr. Duryodhan Nahak | (Member) | LTP Dr. Duryodhan Nahak |
| 9. Dr. Indranil Chowdhary | (Member) | - online |
| 10. Dr. Darvinder Kumar | (Member) | Darvinder Kumar |
| 11. Dr. Pardeep Singh | (Member) | Pardeep Singh |
| 12. Dr. Prakash Chandra | (Member) | - online |
| 13. Ms. Garima Gaur Srivastava | (Member) | - Online |
| 14. Sh. Vicky | (Member) | - online |
| 15. Sh. Rajesh Khanna | (Member) | - online |
| 16. Mr. Ramesh Chandra | (Member) | - online |
| 17. Ms. Charu Khati, II Yr. B.Sc (H) Comp. Sc. (Member) | | |

Agenda:

1. EVS Lab
2. Computer Hub
3. Tactile Paths
4. PwD Rooms
5. Alumni Association
6. Students' Academic Development
7. Library
8. Research Cell and Seminar on Research Methodology

Meeting Commencement: The meeting was called to order on 21st October 2023, at 11:30AM by Principal, Prof. Krishna Sharma.

Minutes of the Meeting:

Agenda Item 1: EVS Lab

- The discussion started with a brief overview of the current status of the EVS (Environmental Science) Lab.
- An update on the equipment and resources available in the EVS Lab was given. A proposal for upgrading the EVS Lab with modern equipment and technology to enhance its capabilities was presented by the Principal, Prof. Krishna Sharma.
- There was a discussion on budget considerations and potential sources of funding for the lab upgrade. Attendees discussed the need for regular maintenance and checks to ensure the lab's equipment remains in good working condition.

Agenda Item 2: Computer Hub

- An overview of the current state of the College Computer Hub, highlighting its strengths and weaknesses was discussed. The discussion focused on the availability and condition of computers, software, and peripherals in the hub.
- Attendees shared feedback received from students and faculty regarding their experiences with the Computer Hub.
- The meeting addressed issues related to the accessibility and availability of the Computer Hub, especially during peak usage hours.
- Attendees discussed the possibility of extending operating hours and providing additional support to ensure students have sufficient access to the hub.
- A brief discussion on security measures, including data privacy, antivirus software, and user access control, took place.

Agenda Item 3: Tactile Paths

- A proposal for expanding and enhancing the tactile paths network on campus to cover key areas, such as academic buildings, student amenities block and other common areas was presented by the Principal, Prof. Krishna Sharma.
- Attendees discussed the budget implications and potential funding sources for this expansion.
- The importance of regular maintenance and ensuring the durability of tactile paths was emphasized.

Agenda Item 4: PwD Rooms

- Prof. Krishna Sharma provided an introduction to the concept of PwD rooms and their importance in ensuring inclusivity and accessibility on campus.
- Attendees discussed the role of PwD rooms in providing a supportive and inclusive environment for students with disabilities.
- It was decided that PwD rooms would be built on the ground floor of the college.

Agenda Item 5: Alumni Association

- The discussion focused on the current state of the Alumni Association, including its activities, membership, and communication channels.
- Feedback and observations regarding alumni involvement and interests was shared by the attendees.
- Prof. Krishna Sharma, Principal, presented a proposal for enhancing alumni engagement efforts, including organizing alumni events, establishing mentorship programs, and creating an online alumni directory.
- Attendees discussed the budget implications and potential funding sources for these initiatives.

Agenda Item 6: Students Academic Development

- The meeting addressed the necessity to enhance student support services, including academic advising, tutoring, and career counselling.
- Co-coordinator, Dr. Awadhesh Kumar Jha presented a proposal for regular meeting of the mentors with their mentees.
- It was decided that the all mentors shall meet with their mentee once in a week and assess and document the progress and development made in this front.
- The discussion focused on the current academic performance of students, including trends in grades, graduation rates, and academic honours.
- The attendees presented the data and trends related to student performance of the previous year.
- The importance of faculty involvement in promoting academic excellence was emphasized.
- Dr. Awadhesh Kumar Jha, Co-coordinator, proposed faculty development programs that focus on effective teaching methods and strategies.
- Attendees discussed the need for ongoing monitoring and assessment of academic excellence efforts to measure their impact.

Agenda Item 7: Library

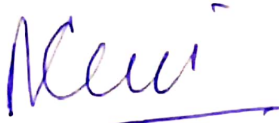
- The meeting addressed how to enhance library services, including extended hours, remote access to resources, and accessibility features.
- The discussion focused on the current state of the library, including its collection, services, and facilities.
- The importance of maintaining and improving library facilities, including study spaces, computer labs, and seating arrangements, was emphasized.
- Attendees discussed strategies to promote library usage among students and faculty, including awareness campaigns and educational programs


Agenda Item 8: Research Cell and Seminar on Research Methodology

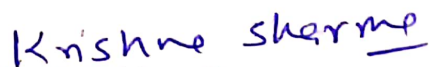
- The discussion focused on the current research activities at the college, including ongoing projects, publications, and collaborations.
- Prof. Krishna Sharma, Coordinator, shared data and trends related to research output.
- The importance of engaging both faculty and students in research activities was highlighted.
- The attendees discussed about creating opportunities for collaborative research projects and mentorship.
- Exploring research grants and partnerships was discussed in details.

Next Meeting: The college Principal, Prof. Krishna Sharma informed the house that the next meeting of IQAC shall be in the beginning of the next semester, date and agenda items for the same, shall be communicated separately.

Adjournment: The meeting was adjourned at 02:00 PM by Chairperson, Sh. Ajay Suri.


Sh. Ajay Suri
Chairperson
Governing Body
PGDAV College


For Dr. Rakesh Kumar
Coordinator
IQAC
PGDAV College


Prof. Krishna Sharma
Principal
PGDAV College