**P.G.D.A.V. COLLEGE: NEHRU NAGAR: NEW DELHI – 65**

**INCOME TAX EXEMPTION/DEDUCTION FORM FOR THE FINANCIAL YEAR 2022-2023**

1. Name and Designation ……………………………………………………………………………………………………………..................
2. Department ……………………………………………………………………………………………………………………………...................
3. Residential Address ……………………………………………………………………………………………………………………………………
4. Mobile No. …………………………………………………………………………………………………………………………………………………
5. Permanent Account No. ………………………………………………………………………………………………………………………………

(Allotted by Income –Tax Deptt.)

1. Date of birth if the Individual born on before April 1962………………………………………**(In Case Senior Citizen)**

1. Exemption u/s 10(13)A H.R.A. Certified that I have paid

House Rent during the financial year 2022-2023 Rs……………….(@Rs………….. per month)

(**ORIGINAL HOUSE RENT RECEIPT FOR THE MONTH OF November 2022 REQUIRED)**

**ANY CHANGE IN HOUSE RENT MUST BE INFORMED IMMEDIATELY (SAME MONTH) TO THE EMPLOYER**

2. Deduction u/s 80-C, 80-CCC & 80-CCD(1)P.F.(own) should not exceed One Lakh fifty thousand rupees only.

Certified that I have paid

1. **L.I.C. premium paid during the financial year 2022-2023**

**(Other than deduction at source)**

a)Total amount paid directly to the LIC during the financial year 2022-2023 Rs……………………………………

(pl. encl. photo copy)

b) Capital Sum Assured………………………………………………………………………………………

c) Policy No……………………………………………………………………………………………………

(ELIGIBLE AMOUNT LIMITED TO 20% OF THE SUM ASSURED IF POLICY IS ISSUED BEFORE APRIL 1,2022 AND 10% IF POLICY IS ISSUED ON OR AFTER 1, 2022)

 II) HOUSE BUILDING ADVANCE DEDUCTION:

 Any sum or part payment paid

 (for details please see section 88(2)(xv)

1. **DEDUCTION AT SOURCE:**

Installment of Rs. ……………………………………p.m.

Principal amount paid during the financial year Rs……………………………………………

H.B.A. taken from……………………………………………………………………

 (pl. encl.photo copy of the certificate regarding Principal amount)

1. AMOUNT DIRECTLY PAID:

Principal amount paid during the financial year Rs……………………………………………………………………

HBA taken from ……………………………………………………………………………………………………….

(pl. encl. photo copy of the certificate regarding principal amount)

1. 5 year NSC (viii issue purchased during the financial year

(pl. encl. photo copy)

 Amount………………………………………………………………………………………………………………

 NSC No…………………………………………………………P.O…………………………………………………………………………

 Date of issue…………………………………………………………………………………………………………………………………

1. 10 **year /15 year Unit Linked Insurance Plan**.

Amount paid …………………………………………………………………………………………………………

Capital sum assured ……………………………………………………………………………………………

Membership no……………………………………………………………………………………………………………….

(pl. encl. photo copy)

1. Subscription towards notified units of Mutual Fund

…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….

1. Tuition Fee (Tuition fees paid limited to two children).
2. 1st Child Amount 2nd Child Amount

Class………………… Rs…………. Tuition Fee Paid Rs………………………………………….

 (DURING THE F.Y. 2022-2023

 (pl. encl. photo copy of the fees receipt)

1. Re- imbursement of Tuition Fees:

Re- imbursement of tuition fees received during the F.Y. 2022-2023 Rs……………………………………

1. Accrued intt. on 6 year /5 year NSC (viii issue)

Certificate no. Date of issue Amount Intt. Accrued

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………((pl. encl. original NSC for verification)

viii) i) Any other deduction required : if 80-CCC (New Pension Fund)

Name of the Insurer………………………………..Policy No…………………………Amount Deposit……………………………………………

 ii) PPF………………………………………………………………………………………………………………………..……………………………….

 iii) 80 D………………………………………………………………………………………………………………………………………………………

 iv) 80 U…………………………………………………………………..……………………………….…………………………………………………

3) Ded. u/s 24: INTT. ON BORROWED CAPITAL Rs…………………………………………………………………………….

Intt. on Loan taken for purpose of construction /purchase etc. of a house.

PLEASE SUBMIT THE FOLLOWING:-

1. **Proof of Residence:- Election Card/Ration Card that the house is self occupied.**
2. **A photocopy of loan agreement with the lending agency.**
3. **A certificate from the lending agency regarding the total amount payable in the current financial year its breakup into (a) Principal Amount (b) Interest Accrued.**
4. **In case of joint property the first owner who must be an employee has to give an undertaking that the same deduction has not been applied for elsewhere.**
5. **In case House is not self occupied by an assess (employee) by reason of the fact that owing to his/her employment, business and profession carried on at any other place and he/she has to reside at other place in a house not owned by him/her, an Undertaking has to be given by an assesses (employee) that house is not actually let and no other benefit there from is derived by him/her**.

4. Any other particulars.

Extra Income If any ……………………………………………………………………………………………………………………………..

(pl. mention specifically the source of income From where has been received)

I will submit the photo copy of the above investments by…………………………2023 positively.

Certificate that the above information is true.

Dated……………… Signature

 Name (…………………………………………)