



पी.जी.डी.ए.वी. महाविद्यालय

(दिल्ली विश्वविद्यालय)

P.G.D.A.V. COLLEGE

(UNIVERSITY OF DELHI)

Nehru Nagar, Ring Road, New Delhi - 110065

Website: www.pg davcollege.in

Email: principal@pgdav.du.ac.in; Tel: +91-11-29832092



REF. NO.: DAV2026/ 7175

DATED: 09.06.2026

NOTICE INVITING TENDER

FOR REPLACEMENT OF ROOFING SHEETS OF NEW SEMINAR HALL

Sealed tenders are invited from reputed and experienced contractors/agencies for the replacement, repair, supply, installation, and allied works relating to the roofing system of the New Seminar Hall of PGDAV College under a two-bid system:

The tender shall be submitted in two separate envelopes, wherein Envelope 1 marked as Technical Bid shall contain documents including PAN, GST registration, relevant experience details, work orders of similar nature, a non-blacklisting affidavit, Earnest Money Deposit (EMD), and tender fee, while Envelope 2 marked as Financial Bid shall contain only the quoted rates for the work.

The financial bids shall be opened only for those bidders who are found to be technically qualified after evaluation of the technical bids. *Dr. Darvinder Kumar*

प्रो. दरविंदर कुमार / Prof. Darvinder Kumar
प्राचार्य / Principal
पी.जी.डी.ए.वी. महाविद्यालय / P.G.D.A.V. College
(दिल्ली विश्वविद्यालय) / (University of Delhi)
नेहरू नगर / Nehru Nagar
नई दिल्ली-११००६५ / New Delhi-110065

TENDER DOCUMENTS CAN BE DOWNLOADED FROM THE COLLEGE WEBSITE

www.pg davcollege.in



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IMPORTANT DATES

Publishing Date	09.06.2026
Tender Fee	Rs. 500/-
EMD	Rs. 25000/-
Tender Submission Start Date	10.06.2026
Tender Submission End Date	18.06.2026 Till 04:00 PM
Tender Opening Date, Time & Place	Will Be Informed Through E-mail/Call

All bids must reach the Diary Section, Administration Office, PGDAV College, Nehru Nagar, New Delhi-110065 by 15.06.2026, 01:00 pm in a sealed envelope clearly marked as: "Tender for Replacement of Roofing Sheets of New Seminar Hall – [your company name]" with original signature, company seal, contact details and stamp.

For any clarification, please contact Administration Office during working hours.

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TENDER DOCUMENT
SCOPE OF WORK, ELIGIBILITY CRITERIA & TERMS AND CONDITIONS

P.G.D.A.V. College, University of Delhi, invites sealed bids from reputed and experienced contractors/agencies for the replacement, repair, supply, installation, and allied works relating to the roofing system of the New Seminar Hall. Submission of the bid shall be deemed as acceptance of all terms and conditions. The College reserves full authority to modify, interpret, or enforce these conditions in its best interest.

Tender fee of Rs.500/- (non-refundable) and earnest money of Rs.25,000/- (refundable without interest) is to be deposited along with the technical bid by demand draft from a nationalized bank in the favour of Principal, PGDAV College. Hard copy of the same must be sent to the office of the Principal, PGDAV College, University of Delhi on or before the last date. If, hard copy of the EMD and fees is not received during that period, the tender will be summarily rejected. Bidders can also submit the tender fee in the college bank account and share the UTR number and screenshot as a proof.

Account Name: PGDAV College Development Fund

Account No.: 1130301762


IFSC Code: Cbin0283940

Bank Name: Central Bank of India

Micro and small enterprises units registered with NSIC under their single point registration scheme for the Goods/Services at NSIC are exempted from furnishing EMD. They should furnish with the bid (offline) a notarized copy of the valid registration certificate issued by NSIC in their Favors, for the goods/services covered under this tender document. No other bidders are exempted from furnishing bid security/ EMD as mentioned.

Tender fee exemption is not applicable.

Annual turnover and work experience exemption is not applicable.


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TECHNICAL DOCUMENTS

1. The bidder shall have a minimum of three (03) years' experience in execution of roofing, structural repair, civil maintenance, or similar works.
2. The bidder shall have an average annual turnover of at least ₹10 Lakhs during the last three financial years.
3. The bidder shall possess valid PAN, GST Registration, EPF Registration, ESI Registration, Labour Licence (where applicable), and Firm Registration/Incorporation Certificate.
4. The bidder shall have successfully completed at least three similar works in Government Departments, Universities, Educational Institutions, Autonomous Bodies, PSUs, or Government Organizations during the last three years.
5. The bidder must not have been blacklisted or debarred by any Government Department, PSU, University, or Autonomous Body during the last three years.
6. The bidder shall be operational within Delhi/NCR.
7. The tender shall be submitted under a Two-Bid System:
 - (a) Technical Bid: The Technical Bid shall contain all eligibility documents, annexures, affidavits, EMD, and supporting documents.
 - (b) Financial Bid: The Financial Bid shall contain only the duly filled BOQ/Price Bid.

Financial information submitted in the Technical Bid shall lead to rejection of the bid.

8. The successful bidder shall deposit Performance Security equivalent to 5% of the work order value. The Performance Security shall be released after completion of the warranty

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period, subject to satisfactory performance.

9. Technical Bids shall be evaluated first. Financial Bids of only technically qualified bidders shall be opened.
10. The work shall ordinarily be awarded to the Lowest Evaluated Responsive Bidder (L-1), subject to fulfilment of all tender conditions.
11. The College reserves the right to verify any document submitted by the bidder. Submission of false, misleading, or fabricated information shall result in rejection of the bid, forfeiture of EMD/Security Deposit, and such other action as deemed appropriate by the College.
12. Interested bidders shall mandatorily inspect the site before submission of the tender. The bidder shall obtain a Site Inspection Certificate from the College and submit the same along with the Technical Bid. No claim arising out of ignorance of site conditions, measurement discrepancies, accessibility constraints, or any other factor which could reasonably have been ascertained during site inspection shall be entertained after submission of the bid. Failure to submit the Site Inspection Certificate shall render the bid liable for rejection.

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SCOPE OF WORK

The work shall include the complete replacement of the existing roofing system of the New Seminar Hall and all allied works necessary for satisfactory completion of the project.

The scope of work shall include, but not be limited to, the following:

1. Dismantling and removal of existing roofing sheets, ridge pieces, flashings, fasteners and related accessories.
2. Safe handling, stacking, transportation and disposal of dismantled material as directed by the College.
3. Inspection of existing trusses, purlins and supporting members.
4. Minor repair, strengthening, alignment correction or replacement of damaged purlins/support members, wherever required and approved by the College.
5. Supply, transportation and installation of new colour-coated Galvalume roofing sheets of approved make.
6. Supply and fixing of ridge pieces, flashings, self-drilling screws, EPDM washers, sealants and all necessary accessories.
7. Proper alignment, overlapping, fastening and waterproof sealing of roofing sheets.
8. Rectification of leakage points and ensuring a leak-proof roofing system.
9. Provision of all labour, tools, tackles, scaffolding, lifting equipment, transportation and safety arrangements required for execution of the work.
10. Cleaning of the site and removal of all debris, waste material and dismantled components after completion of work.
11. Any other incidental or allied work required for proper completion of the project shall be deemed to be included within the scope of work.

No additional payment shall be admissible for any activity necessary for proper execution and completion of the work.

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TECHNICAL SPECIFICATIONS

1. Approximate Roof Area: The approximate roof area is 4200 Sq. Ft. The bidder shall verify the actual measurements during the mandatory site inspection before submission of the bid.
2. Roofing Sheets: The contractor shall supply and install
 - Jindal Color Coated Galvalume Roofing Sheets
 - Thickness: 0.50 mm BMT (Base Metal Thickness)
 - All sheets shall bear the manufacturer's identification markings and batch details.
 - Color: As approved by the College
 - The material shall be new, unused, and free from defects.
3. Accessories: The contractor shall supply and fix all necessary accessories including Ridge Pieces, Side Flashings, End Flashings, Self-Drilling Fasteners, EPDM Washers, Sealants, Closures and other accessories required for complete installation.
4. The contractor shall inspect the existing supporting members including trusses and purlins. Minor repairs, alignment corrections, rust treatment, and replacement of damaged purlins/support members, wherever required and approved by the College, shall be carried out.
5. The roofing sheets shall be installed strictly in accordance with standard engineering practices and manufacturer's recommendations. Proper overlapping, fastening, alignment, and sealing shall be ensured to achieve a leak-proof roofing system.
6. All joints, overlaps, ridges, flashings, and fixing points shall be properly sealed and


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waterproofed. Any leakage observed during execution or warranty period shall be rectified by the contractor at no additional cost.

7. The College reserves the right to verify the quality, specifications, thickness, manufacturer details, and supporting documents of all materials supplied.
8. The contractor shall produce manufacturer's invoice and relevant material documents whenever required by the College.
9. The finished roof shall be level, properly aligned, structurally secure, weather resistant, and free from visible defects, leakages, gaps, loose fittings, or improper joints.

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**WARRANTY AND DEFECT LIABILITY PERIOD, PAYMENT TERMS, PENALTY,
INDEMNITY AND OTHER CONDITIONS**

1. The contractor shall provide a minimum warranty of One (01) Year from the date of successful completion of the work. During the warranty period, the contractor shall rectify, at its own cost, any defects including water Leakage, Improper Fastening, Defective Installation, Loose Flashings, Defective Ridge Fixing & any workmanship-related defects.
2. The contractor shall attend and rectify complaints reported by the College within seven (07) days of receiving written or verbal intimation. Failure to rectify defects within the stipulated time shall entitle the College to carry out the repairs at the risk and cost of the contractor.
3. A retention amount equivalent to 5% of the final bill shall be retained by the College and shall be released after completion of the Defect Liability Period, subject to satisfactory performance and rectification of all defects observed during the warranty period.
4. The contractor shall remain fully responsible for any leakage, seepage, loose fittings, defective workmanship, or installation-related defects arising during the warranty period.
5. No advance payment shall be made by the College. Payment shall be released only after satisfactory completion of the work and certification by the designated committee/authority of the College.
6. Applicable statutory deductions including TDS and other taxes shall be made as per rules.
7. Five percent (5%) of the final bill shall be retained by the College as Retention Money and released after completion of the Defect Liability Period, subject to satisfactory performance.
8. If the contractor fails to complete the work within the stipulated period, the College may impose Liquidated Damages at the rate of 1% of the contract value per week of delay,


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subject to a maximum of 10% of the contract value.

9. In case of use of substandard materials, poor workmanship, deviation from specifications, safety violations, or non-compliance with instructions of the College, suitable deductions may be made from the contractor's bill. Repeated deficiencies may result in termination of the contract and forfeiture of Security Deposit.
10. The College reserves the right to terminate the contract by giving seven (07) days' written notice in case of unsatisfactory performance. The College may terminate the contract immediately without notice in the event of:
 - Submission of false documents or information;
 - Use of substandard or non-approved materials;
 - Serious safety violations
 - Blacklisting by any Government Authority;
11. All disputes arising out of this tender or the resulting contract shall be subject to the exclusive jurisdiction of the Courts at New Delhi only.
12. Final Authority: The decision of P.G.D.A.V. College regarding interpretation of tender conditions, technical specifications, quality of materials, measurements, acceptance of work, imposition of penalties, and settlement of disputes shall be final and binding on all bidders.

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Annexure I


COMPANY PROFILE

(TO BE FURNISHED IN OFFICIAL LETTER HEAD OF THE AGENCY)

Details filled in this form must be based on documentary evidence to be produce on demand by P.G.D.A.V. College for the correctness of the information.

S. No.	Item	Details
1.	Name of Firm/Company	
2.	Constitution of Firm (Proprietorship/Partnership/Pvt. Ltd./LLP etc.)	
3.	Name of Proprietor/Partner/Director(s)	
4.	Registered Office Address	
5.	Correspondence Address	
6.	Contact Number	
7.	Email ID	
8.	Year of Establishment	
9.	PAN Number	
10.	GST Registration Number	
11.	EPF Registration Number	
12.	ESI Registration Number	
13.	Labor License Number	
14.	Average Annual Turnover for Last Three Financial Years	
15.	Office Address in Delhi/NCR	
16.	Name & Designation of Authorized Signatory	
17.	Mobile Number of Authorized Signatory	
18.	EMD Details (DD/Banker's Cheque No., Date & Amount)	

Signature:
(Name and Designation)
(Authorised Signatory)


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Annexure II

EXPERIENCE/DETAILS OF OPERATION AT PRESENT AND IN THE LAST 03 YEARS

(TO BE FURNISHED IN OFFICIAL LETTER HEAD OF THE AGENCY)

Name of the Firm:

S.NO.	NAME OF THE CLIENT	PERIOD OF CONTRACT	CLIENT CONTACT	VALUE OF THE CONTRACT	WORK ORDER COPY
1.					
2.					
3.					
4.					
5.					

- Note: Bidder must fill the above Annexure carefully with supported experience certificate/ Completion certificate. Those who will not fill the above Annexure may be technically Disqualified.

Signature:
(Name and Designation)
(Authorised Signatory)

Darvinder Kumar

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Annexure III

DECLARATION

(TO BE EXECUTED ON NON-JUDICIAL STAMP PAPER OF ₹100/- AND DULY NOTARIZED)

I _____ Son/Daughter/Wife of Shri _____
resident of _____
do hereby solemnly affirm and declare as under:

That I am the Authorized Signatory of M/s _____ (Name of Agency/Firm), and I am duly authorized and competent to sign, submit, and execute this affidavit, tender documents, and all related undertakings on behalf of the said Agency/Firm.

That I have carefully read, understood, and examined all the terms and conditions, scope of work, eligibility criteria, and other contents of the tender document issued by P.G.D.A.V. College, University of Delhi, and I hereby unconditionally agree to abide by and comply with the same in full.

That my Agency/Firm has not been blacklisted, debarred, or banned by any Ministry, Department, Government Organization, Public Sector Undertaking, or any authority of the Government of India, Government of Delhi, or any State Government during the last three years from the date of submission of this tender.

That all information, documents, and certificates submitted along with the tender are true, correct, complete, and authentic to the best of my knowledge and belief. I fully understand that if any information is found false, incorrect, or misleading at any stage, the tender shall be liable for rejection, and the College shall have the right to take appropriate action, including forfeiture of EMD/security deposit and legal proceedings.

Darvinder Kumar

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That there is no pending litigation, arbitration, or legal dispute against my Agency/Firm that may affect the execution of this contract. In case any such matter arises, the same shall be immediately informed to the College.

That my Agency/Firm is financially sound and capable of executing the above contract as per the terms and conditions of the tender without any financial constraints.

That the statements made in this affidavit are binding on my Agency/Firm, and I understand that any violation shall lead to appropriate legal and contractual action.

AUTHORIZED SIGNATORY

(Signature)

Name:

Designation:

Agency/Firm Name with Seal:

VERIFICATION

I, the above-named Authorized Signatory, do hereby verify that the contents of this affidavit are true and correct to the best of my knowledge and belief, and nothing material has been concealed therefrom.

Date:

Darvinder
प्रो. दरविंदर कुमार / Prof. Darvinder Kumar
प्राचार्य / Principal
पी.जी.डी.ए.वी. महाविद्यालय / P.G.D.A.V. College
(दिल्ली विश्वविद्यालय) / (University of Delhi)
नेहरु नगर / Nehru Nagar
नई दिल्ली-११००६५ / New Delhi-110065



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(दिल्ली विश्वविद्यालय)

P.G.D.A.V. COLLEGE

(UNIVERSITY OF DELHI)

Nehru Nagar, Ring Road, New Delhi - 110065

Website: www.pg davcollege.in

Email: principal@pgdav.du.ac.in; Tel: +91-11-29832092



REF. NO.:

DATED: 09.06.2026

Annexure IV

SITE INSPECTION CERTIFICATE
(TO BE SUBMITTED ALONG WITH TECHNICAL BID)

Name of Work:

Replacement of Roofing Sheets of New Seminar Hall,
P.G.D.A.V. College, University of Delhi

This is to certify that the undersigned authorized representative of M/s _____
has visited and inspected the site of the proposed work at P.G.D.A.V. College, University
of Delhi on _____.

During the site visit, the bidder has examined and understood:

- Existing roof conditions
- Accessibility to the work site
- Approximate roof area and measurements
- Existing structural conditions of trusses and purlins
- Material handling requirements
- Safety requirements
- Scope of work and tender conditions

The bidder confirms that the tender is being submitted after due inspection of the site and
after satisfying itself regarding all conditions affecting execution of the work.

Darvinder Kumar

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The bidder further agrees that no claim arising out of ignorance of site conditions, measurements, accessibility, structural conditions, labor deployment, transportation requirements, weather conditions, or any other matter which could reasonably have been ascertained during the site inspection shall be entertained by the College at any stage.

Name of Firm/Company:

Name of Authorized Representative:

Designation:

Mobile Number:

Signature of Bidder's Representative
with Seal

Date:

Certified that the above representative visited the site and carried out site inspection.
For P.G.D.A.V. College

Name:

Designation:

Signature:

Date:

प्रो. दरविंदर कुमार / Prof. Darvinder Kumar
एचआर / Principal

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REF. NO.:

DATED: 09.06.2026

ANNEXURE – V

FINANCIAL BID

Name of Bidder:

Name of Work: Replacement of Roofing Sheets of New Seminar Hall

S. No.	Description of Work	Amount (Including Taxes & Everything)
1.	<ul style="list-style-type: none">• Dismantling and removal of existing roofing sheets including loading, handling, stacking and disposal as directed by the College of Around 4200 sq. ft.• Inspection, cleaning and preparation of existing roof structure including minor repairs, alignment correction and rust treatment of supporting members wherever required• Supply and installation of Jindal Color Coated Galvalume Roofing Sheets, 0.50 mm BMT, complete in all respects• Supply and fixing of ridge pieces matching with roofing sheets as required.• Supply and fixing of side flashings/end flashings, Supply and fixing of self-drilling screws, EPDM washers, sealants and all fixing accessories, Waterproof sealing of joints, overlaps, ridges and flashings.	

Dr. Darvinder Kumar
प्रो. दरविंदर कुमार / Prof. Darvinder Kumar
एच.आर. / Principal
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(दिल्ली विश्वविद्यालय का अंग है)
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	<ul style="list-style-type: none">• Scaffolding, ladders, lifting arrangements, safety equipment and safety measures during execution• Site cleaning, removal of debris and disposal of waste material after completion of work	
	Total Cost of Work	

Declaration

I/We have carefully examined the tender document, site conditions, specifications, and scope of work. The rates quoted above are inclusive of all labor, tools, equipment, transportation, loading/unloading, safety arrangements, overheads, profit, taxes and all incidental expenses required for complete execution of the work.

I/We agree to execute the work strictly in accordance with the tender conditions and specifications.

Date:

Place:

Signature of Authorized Signatory

प्रो. दरविंदर कुमार / Prof. Darvinder Kumar
एगसिटी / Principal

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REF. NO.:

TENDER INVITING AUTHORITY

Darvinder Kumar

प्रो. दरविंदर कुमार / Prof. Darvinder Kumar
प्राचार्य / Principal

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Prof. Darvinder Kumar
(Principal)

PGDAV College, University of Delhi
Nehru Nagar
Delhi-110065

The Bidder Must Provide All the Documents as mentioned on Page 3 & 4 Along with Signed Copy of All the Annexures and Terms and Condition on The Company Letter Head for Technical Qualification.

Copy To:

1. College Website