P.G.D.A.V. College

University of Delhi

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Supporting document

for

Annual Quality Assurance Report, 2022-23
Criteria 2.5.2

Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

S. No.	Contents	Page No.
1	Notice for scheduling Internal Assessment for Semester V (Nov-Dec,2022) by the College and notified on the College Website	3
2	Notice for scheduling Internal Assessment for Semester III (Nov-Dec,2022) by the College and notified on the College Website	4
3	Notice for scheduling Internal Assessment for Semester I (Feb-Mar,2023) by the College and notified on the College Website	5
4	Notice for scheduling Internal Assessment for Semester IV & VI (May-May 2023) by the College and notified on the College Website	6

Notice for scheduling Internal Assessment for Semester V (Nov-Dec,2022) by the College and notified on the College Website

P.G.D.A.V. COLLEGE

NOTICE

Internal Assessment, Sem-V (Odd Semester, Nov-Dec, 2022)

Colleagues taking **Semester–V** are requested to kindly take the blank proformas from the Dealing Assistant of Semester - V (Mr. Pramod) in the office and submit the filled proformas to Ms. Divya Bharti in the Computer Lab (Room No. 12). Proformas will be available from **10.11.2022** and **last date** to submit the filled proformas is **19.11.2022**.

Colleagues are requested to add the details (*names & roll nos.*) of any student on rolls with them but missing in the proforma.

Colleagues are requested to complete all the columns of the proforma of IA marks carefully including the **Column of Total**.

Colleagues, who teach **GE papers**, are requested to submit the IA marks **course-wise** separately.

Please note that as per the communication with the University, it will be very difficult to make any rectification in the IA marks after submission with the examination branch of the University. So the colleagues are requested to incorporate any changes in the IA marks well in time.

Notice for scheduling Internal Assessment for Semester III (Nov-Dec,2022) by the College and notified on the College Website

P.G.D.A.V. COLLEGE

NOTICE

Internal Assessment, Sem-III (Odd Semester, Nov-Dec, 2022)

Colleagues taking **Semester–III** are requested to kindly take the blank proformas from the Dealing Assistant of Semester – III in the office and submit the filled proformas to Ms. Divya Bharti in the Computer Lab (Room No. 12). Proformas will be available from **06.12.2022** and **last date** to submit the filled proformas is **14.12.2022.**

Colleagues are requested to add the details (*names & roll nos.*) of any student on rolls with them but missing in the proforma.

Colleagues are requested to complete all the columns of the proforma of IA marks carefully including the **Column of Total.**

Colleagues, who teach **GE papers**, are requested to submit the IA marks **course-wise** separately.

Please note that as per the communication with the University, it will be very difficult to make any rectification in the IA marks after submission with the examination branch of the University. So the colleagues are requested to incorporate any changes in the IA marks well in time.

Date: 05.12.2022   (M.K. Jha)
                                                                IA Committee

Notice for scheduling Internal Assessment for Semester I (Feb-Mar,2023) by the College and notified on the College Website

P.G.D.A.V. COLLEGE

NOTICE

Internal Assessment, Sem-I (Odd Semester, Feb-March, 2023)

Colleagues taking **Semester–I** are requested to kindly take the blank proformas from the Dealing Assistant of Semester–I in the office and submit the filled proformas to Ms. Divya Bharti in the Computer Lab (Room No. 12). Proformas will be available from **13.02.2023 (Monday)** and **last date** to submit the filled proformas is **20.02.2023 (Monday)**.

Colleagues are requested to add the details (*names & roll nos.*) of any student on rolls with them but missing in the proforma.

Colleagues are requested to complete all the columns of the proforma of IA marks carefully including the **Column of Total**.

Colleagues, who teach **GE/SEC/AEC/VAC papers**, are requested to submit the IA marks **course-wise** separately.

Please note that as per the communication with the University, it will be very difficult to make any rectification in the IA marks after submission with the examination branch of the University. So the colleagues are requested to incorporate any changes in the IA marks well in time.

Date: 11.02.2023

(M.K. Jha)
IA Committee

Notice for scheduling Internal Assessment for Semester IV & VI (May,2023) by the College and notified on the College Website

P.G.D.A.V. COLLEGE

NOTICE

Internal Assessment, Sem-IV & VI (Even Semester- May, 2023)

Colleagues taking Semester IV & VI are requested to kindly take the blank proformas from the Dealing Assistant of Semester IV & VI in the office and submit the filled proformas to Ms. Divya Bharti in the Computer Lab (Room No. 12). Proformas for Semester IV & VI will be available from 28.04.2023 (Friday) & 26.04.2023 (Wednesday) respectively and last date to submit the filled proformas is 06.05.2023 (Saturday).

Colleagues are requested to complete all the columns of the proforma of IA marks carefully including the Column of Total.

Colleagues, who teach GE papers, are requested to submit the IA marks course-wise separately.

Please note that as per the communication with the University, it will be very difficult to make any rectification in the IA marks after submission with the examination branch of the University. So the colleagues are requested to incorporate any changes in the IA marks well in time.

The internal assessment can also be submitted **online** using the links given below:

Search and download you IA sheet using paper code

https://drive.google.com/drive/folders/1HilH1zeBkti8NwF-A-lcOD0oakkl_0wy?usp=share_link

Upload your IA sheet here

https://forms.gle/w9EerSryhEW44sUW8

These links along with the list of Paper codes is also shared on Whatsapp group.

(Please use your official email-id for downloading and uploading of IA sheets. For any difficulty in online mode please contact Mr. Rajesh Khanna: 9818182236.)

Date: 25.04.2023

(M.K. Jha)
IA Committee