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Supporting document

for

Annual Quality Assurance Report, 2022-23 Criteria 2.3.3

Ratio of mentor to students for academic and other related issues

Table of Contents

S. No.	Content	Page No.
1	Number of students enrolled and full time teachers on roll	3
2	Circular pertaining to assigning mentors to mentees	4

Number of students enrolled and full time teachers on roll

Number of students in 2022-23: 4172

Number of full time teachers in 2022-23: 164

Mentor/mentee ratio: 4172/164=25.439

Circular pertaining to assigning mentors to mentees



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CIRCULAR Mentor & Mentee System

All Departmental Teacher-In-Charges are requested to prepare a mentor-mentee list for the academic session 2022-23. Students/mentees shall be equally divided to each faculty.

Mentors are required to meet the allocated mentees at least twice a month.

Mentor must keep a record of meetings and discussion during the mentor-mentee sessions.

Responsibilities of mentor: Mentors are responsible for continuously advising and guiding students in all academic matters, providing personal counseling, career counseling, motivating students, making provision of remedial classes and any other support required by mentees.

Knishm Sharma Prof. Krishna Sharma Principal

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