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Supporting document

for

Annual Quality Assurance Report, 2021-22

Criteria 2.3.3

*Ratio of mentor to students for academic and other related issues*

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## **Number of students enrolled and full time teachers on roll**

Number of students in 2021-22: 4440

Number of mentors in 2021-22: 157

Mentor/mentee ratio:  $4440/157=28$

# Circular pertaining to assigning mentors to mentees



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CIRCULAR

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## Mentor & Mentee System

All Departmental Teacher-In-Charges are requested to prepare a mentor-mentee list for the academic session 2021-22. Students/mentees shall be equally divided to each faculty. Mentors are required to meet the allocated mentees at regular intervals.

Responsibilities of mentor: Mentors are responsible for continuously advising and guiding students in all academic matters, providing personal counseling, career counseling, motivating students, making provision of remedial classes and any other support required by mentees.

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